

Create Your DRS Account

Please do not skip any steps. It is important that your designation type, AME number, and license type are entered.

- 1) Navigate to Designee Registration System (DRS) website: <https://av-info.faa.gov/DsgReg/Login.aspx>
- 2) Select “New User? Create Account Here”
- 3) Complete the User Profile form and select “Submit” (**Note: enter Jr., Sr., III, MD, DO, etc. in the name information field**)
- 4) Select “View Class Schedules”
- 5) Locate organization “FAA AAM-400 – AME Education Division” and select
- 6) You will be prompted to update your role, select “HERE” to update
- 7) Select “Designee”
- 8) In the “Individual” area select the dropdown and “**Aviation Medical Examiner**”
- 9) Enter your 5 digit AME number preceded by 0000. Example, 000012345. Select “Add”.
- 10) Select “Go to View Class Schedule”
- 11) Select again, “FAA AAM-400 – AME Education Division”
- 12) Select “Aviation Medical Examiner Refresher Training Course”
- 13) Select “Go To Section”
- 14) Details of a seminar(s) can be view and/or enrolled

See you at the seminar.